

**Private Group Booking Form**

Minimum lead in required for a private group booking;

* 30 days for multiday bookings,
* 14 days in peak season ( March to October),
* 7 days in off season (October to March),

Only one booking is accepted per day, so please book as soon as you have a date in mind.

Please complete the form as much as possible to enable Explore Highland to plan and organise your exact paddling requirements.

|  |  |
| --- | --- |
| **Organiser Name** | x |
| **Email Address** | x |
| **UK Mobile No.** | x |
| **Full Address** | x |
| **Postcode** | X |
|  |  |
| **Group Size (incl. Ages)** | Total Number in Group - x  Age of participants - x x x x |
| **Medical or Physical conditions of Group** | x |
|  |  |
| **Date of Booking** | x |
| **Duration of Booking** | Half Day 9am-1pm / Half Day 2-6pm / Full Day / Multiday  **Please delete options above not required** |
| **Type of Craft** | Open Canoe / Sea Kayak / Sit on Kayak / Paddleboard  **Please delete options above not required** |
| **Paddling Location** | x |
| **Aim of Group Booking** | x |
| **Additional Notes** | x |

Please save the form using, 1/ **YY-MM-DD** format of the date you wish the booking to commence, 2/ and the organisers **Surname**, as file title.

**EXAMPLE: 19-08-03 Wilson, Private Group Booking** (for Sat 3rd August 2019).

Any omissions will delay the booking process. Booking terms & conditions are listed online at - <http://www.explorehighland.com/terms-conditions/>

Please email the completed booking form to Donald at [info@explorehighland.com](mailto:info@explorehighland.com)