

**Hire & Shuttle Booking Form**

Minimum lead in required for a private hire booking

* 4-6 weeks for main season,
* 2-3 weeks in off season (November to March),

Please complete the form as much as possible so Explore Highland can know your complete requirements, check availability, organise and allocate resources to your hire & shuttle booking efficiently.

|  |  |
| --- | --- |
| **Leader/Organiser Name** | x |
| **Email Address** | x |
| **UK Mobile No.** | x |
| **Full Address** | x |
| **Postcode** | x |
|  |  |
| **Group Size (incl. Ages)** | Total Number in Group - x  Age of Participants - x x x x |
| **Medical or Physical conditions of Group** | x |
| **Paddling Experience/ Qualifications of Leader** | x |
| **Paddling Experience/ Qualifications of Individuals in Group** | x |
| **Knowledge of area/location being paddled** | x |
|  |  |
| **Hire Details** | Start Date - x Meet Time - x  Finish Date - x Meet Time - x |
| **Paddle Details** | Paddle Start Location - x  Paddle Finish Location - x |
| **Shuttle/Collection Arrangements** | *If a craft & kit shuttle is needed, please give a brief explanation of what you need from EH Inverness base….*   1. *Where you are wanting the craft & kit delivered?* 2. *Are you joining the shuttle?* 3. *Where you are wanting the craft & kit collected?* 4. *Are you needing a lift back to Inverness or elsewhere?* |
| **No. Hire Craft Required** | x Solo (15’) Open Canoes  x Tandem (15’ & 16’) Open Canoes  x Solo Inflatable Paddleboards  **Please delete options above not required** |
| **Hire Kit & Additional Kit** | *Please ensure you also forward* [*Canoe Kit List*](https://www.explorehighland.com/wp-content/uploads/2021/02/2021-Canoe-Kit-List.docx)*,* [*Paddleboard Kit List*](https://www.explorehighland.com/wp-content/uploads/2021/02/2021-SUP-Kit-List.docx) *and* [*Additional Kit List*](https://www.explorehighland.com/wp-content/uploads/2021/02/2021-Additional-Kit-List.docx) *at time of booking to ensure all is allocated and priced accordingly.* |
| **Additional Notes** | Anything extra like, traveling with a dog, additional paddlers with own craft, extra kit load |

Any omissions will delay the hire booking process.

Booking terms & conditions are listed online at - <http://www.explorehighland.com/terms-conditions/>

Please email the completed booking forms including kit list & additional kit lists if required to Donald at [info@explorehighland.com](mailto:info@explorehighland.com)

Should there be any information not supplied or trip plan not understood, it is likely you will receive a quick phone call to clarify requirements!